A. Enrolment Regulations

1 Enrolment

(g) Arryz{ j kt zy gxk xkw{ okj zu kt xurh€i us vrkzdm
znk vxkyixdnkj luxs ygtj vg€dtmznk vxkyixdnkj
lkky vxouxzu gzzkt j dt mi rgyyky.

(h) Arryz{ j kt zy (k–i kvz PnD i gt j ∅j gzky) gxk xkw{ okj
zu s gqk vxouxgvv rdi gzout luxgj s ∅yyout zu
irgyyky (gvvr€zu kt xur), ut znk vxkyixdnkj luxs y.
Avvrdi gzout zu kt xurgxk j {k ut k } kkq vxouxzu
znk ulÞi ∅gri u{ xyk yzgxz j gzk.

*Note: Some programmes have earlier application
dates – see pages 12–16 of the Enrolment Handbook.*

(i) Arryz{ j kt zy gxk xkw{ okj zu:

o kt y{ xk zngz Sz{ j kt z Aj s ∅t ∅oz gz out ng y znk ox
i {xkkt z vuyz grgj j xkyy;
*Note: Enrolled students can change their
addresses on the University website.*

oo xkgj ∅t luxs gz out ut znkox UC Sz{ j kt zk s gor/
} kh vuxzgrgz rkgyz ut ik vkx } kkq.

2 Dates for Enrolment, Discontinuation of Enrolment and Change of Enrolment (adding and discontinuing courses)

(gx Fdtgrj gzk luxoj ∅ yi ut zdt {gzout ul kt xurs kt z
gt j iu{xyky, } ∅n j krkzout ul iu{xyky lxus
xki uxj (tu lkky yxkl{ t j):

³ Sks kyzkx 1 gt j Whurk Ykgx iu{xyky:
30 Avxor 2009;
Sks kyzkx 2 iu{xyky: 31 A{m{yz 2009,

iu{ xyky ul rkyyy zngt yo-} kkq: znk Þxyz

Fxdj g€ glzkxznk ulÞi ∅gri u{ xyk yzgxz j gzk;

³ Tkgi ndt mvxgi zoiky gt j Þkrj zxovy: ulÞi ∅gr
iu{ xyk yzgxzj gzk.

Notes:

*1 There is a full list of semester indicator and
refund dates on page 5 of the 2009 Enrolment
Handbook.*

*2 See also the Fees Regulations for information
regarding liability for fees and eligibility for
refunds; and General Course and Examination
Regulations, I Academic Progress for details of
the academic progress review procedure.*

*3 Stu Stu Stu L and prpr d
by thesis only and in some postgraduate or
graduate courses:*

*i. Students enrolling for the first time in a
degree programme which is by thesis only
(such as the PhD and MasterÕ s degrees by*

j{xdtmznk Þxyzul Þi ogrk txurs ktzvkxnuj ul
znk gi gj ks oi €kgxuxhkluxk znk ykiutj Fxoj g€
ul znk Þxyzyks kyzkx} orhk jkks kj zu ng|k
ius s ktikj yz{jdkyut 1Mgxin, gtj lkky
} orhk vg€ghnk ut ktxurs ktzluxznk vkxouj
1Mgxin zu 28 Fkhx{gx€ lt y{hykv{ktz€kgxy,
xk-ktxurs ktz gtj vg€s ktzul lkky} orhk ut
znk hgygyul znk 1Mgxin zu 28 Fkhx{gx€ €kgx
ooo lt grruznkxi gykyg yv-ki¢Þi yzgxzj gzk } orhk
xkmoyzkxkj luxkginyz{jktzgtj lkky} orhk

x
jgzgyzg   r
jxu

details at this time, the student should contact the Contact Centre.

3 *Once the student accepts the Enrolment Offer and is fully enrolled (ENR status) all contact will be through the UC email and web portal. It is a condition of the student's enrolment, as per the student declaration, that all students must read information on their UC Student email/web portal at least once per week. Any changes to an email and postal address at this time must be submitted online.*

4 *For an exemption, students must apply to and be approved by the Director, Student Administration.*

5 *Enrolled University of Canterbury students should change their current and permanent/ emergency addresses online through UC Student Web.*

(m) Il g yz{jktz} gynky zu ingtmkgt€j kzgmyoi znk Etxurs ktzOllkxznk€ynu{rj iutzgiznk Utoikxyor€ Sz{jktzy} no tu rutmkx} gyn zu gzztgtj znk Utoikxyor€ul Cgtzkxh{x€s {yzlurru} znk otyxr{iztoytgm}kt jkyixohoimnu} zu jkirotk znkoxullkx

5 Change of Enrolment

(g) **Discontinuations:** A yz{jktz} orhk ulÞiom€ joyiutzdt{kj lxus g iu{xyk utik gt Avvroigzout lux Cngtmkul Etxurs ktzgyy{hs ozkj. Doyiutzot{gzouty} ortuzhk g iivkzkj glzkx znk Þtgrj oyiutzdt{gzout jgzky.

(h) **Additions:** A yz{jktz} orhk ulÞiom€ktxurrkj ot gt gjj oxoutgriu{xyk utik gt Avvroigzout lux Cngtmkul Etxurs ktz ngyhkkt gvvxu|kj. Otik znk gjj oxout ngyhkkt lxus znk yz{jktz hkiu s kyrogbhrk luxznk z{ozout lkk xkrgzoimzu znk gjj oxoutgriu{xyk utznk Avvroigzout luxCngtmk ul Etxurs ktz

(i) Sz{jktzy} no{ gyn zu ius vrkzkr€} otnj xg} lxus znkoxvxumgs s k ul yz{j€s {yzlurru} znk utrotk ingtmkul ktxurs ktz vxuikj{xk. It k-zxks k ioxi{s yzgtikyg iutioyk,yomtkj rkzkx oygryu giikvzghrk. Tnk jgzk ul joyiutzdt{gzout }orhk znk ulÞiomrxkioivzgzkj ulznk rkzzkx Sz{jktzyi gt tuzjoyiutzdt{k iu{xyky glzkxznk Þtgrj oyiutzdt{gzout jgzkyrogzkj {tjkx2 Dgzky luxEtxurs ktz, Doyiutzot{gzout ul Etxurs ktzgtj Cngtmkul Etxurs ktz(gjj oxo mgtj joyiutzdt{otm iu{xyky)ghu|k.

6 Enrolment for Certificate of Proficiency

(g) Woxn znk gvvxu|grul znk Hkgj ul Dkvgxzs ktz/ Sinuur, g yz{jktzs g€ktxurot gt€iu{xyk

uxiu{xykylux} noin nk uxynk juky tuzykkq i xkj ozzu g j kmkk, jovrru s g uxi kxzdtÞigzk ul znog Utot{xyuor€gt j s g€xkiokk}k g Ckxzdt€igzk ul PxuÞioktti€luxkgu in iu{xyk ot{ noin znk k-gs otkxygxk ygzorÞkj zngzg vgyyy ngyhkkt uhzgoidkj, y{hpikizzu znk vkxu|goutyul znk lurru} otmxkm{rgzouty.

Note: This regulation must be read subject to Admission Regulations A General and G Limitation of Entry/Special Application Regulations.

(h) A yz{jktzktxurrkj luxg Ckxzdt€igzk ul PxuÞioktti€ ot giu{xyk yngmrgzdtj y{in rkiz{kky, wzy{in k-gs otzouytgtj j uy{in uznkx} uxqgyoy xkw{okkj ul yz{jktzyktxurrkj ot znk iu{xyk luxg Rkm{rgz

rkju
rkjuxg Ckxzoz¯   iii   outk   x   out

PxuÞidkti€,} gykromohrk luxgjs oyyout zu znk
jkmkk, jovrus guxikxzoÞigzk vxumxgs s k
gtj,} nkxkgvvxuvxuzgzk, ngj ygzoyÞkj znk
vxkxkw{gyozkyzu znk iu{xykzuhk ixkjoczkj;
gtj

ꝏ   zngzznk ktxurs ktz ot iu{xyk luxixkjoz
      zu g CkxzoÞigzk ul PxuÞidkti€ gtj znk
      ius vrkzoutul znk xkw{okks ktzyul znk
      jkmkk, jovrus guxikxzoÞigzk gxk} ot zot znk
      zos k ros ozykzju} tluxznge zw{grdÞigzout.

(k) A yz{jktz} nu y{iikyyl{rr€ius vrkzkyg iu{xyk
      uxiu{xykyluxgj kmkk, jovrus guxikxzoÞigzk ul
      znoyUt okxyoz€gtj } nu y{hykw{ktz€j kigj ky
      tuzzu ixkjoz znge zou{xyk zu gj kmkk, jovrus g
      uxikxzoÞigzk s g€kzxuuyvki zo j okr€kxw{kyz g
      CkxzoÞigzk ul PxuÞidkti€ ot zngziou{xyk.

7. Cultural Enrolment
(Personal Interest Enrolment)

(g) S{hpki zzu znk lurru} ot miu tj zouty, ktxurrkj
      yz{jktzys k s hkxyulzglll gtj uznkxvkxyutys g€
      hk vkxs otzkj zu gzztkj rkiz{xkyot iu{xykyullkxkj
      h€znk Ut okxyoz€luxi{rz{xgrkgyuty, zngzoy, lux
      v{xvuykyuznkxzngti xkjo xzu} gxjy g jkmkk,
      jovrus g, ikxzoÞigzk uxvxulkyyout grv€ (grdÞigzout.

(h) C{rz{xgrktxurs ktz ot iu{xkyoyy{hpki zzu
      vrgikyhkdotmg|goghrk gtj znk gvvxu|grul znk
      xkrk|gtzjkvgxs ktz/yinuul. Il gvvxuj kj,i{rz{xgr
      ktxurs ktz grru} yyz{jktzyzu yot ot rki{xky
      utr€ C{rz{xgyz{jktzys g€tuzy{hs ozgtj€ uxq
      uxxkiko{jk gt€mgjky.

(i) C{rz{xgrktxurs ktz oy tuz g|goghrk lux
      ot zkxtgzoutgryz{jktzy.

(j) Tnkxk oyg lkk ul $150 vkxiu{xyk luxi{rz{xgr
      ktxurs ktz Il i{rz{xgyz{jktzy gyn zu p{d ot znk
      Ldnxgx€, znk€s g€ jou yu gzznk Ldnxgx€gtj } orvg€
      znk tuxs grp{d ot dmlkk. C{rz{xgryz{jktzygk tuz
      ktzozrkj zu IT (ius v{zkx) iiikyy.

(k) Al zkxznk z{ozoutxkl{tj jgzky, yz{jktzys g€tuz
      ingtmk znk jkmkk iu j k ul g iu{xyk zu C{rz{xgr.

(l) Nu k-ks vzout uxixkjozyngrrhk iutlkxxkj
      {tjkxznkyk xkm{rgzouty ot znk iu{xyk zgqk tot
      y{hykw{ktz€ zgqkt luxixkjot zou} gxjy g jkmkk,
      jovrus g, ikxzoÞigzk uxvxulkyyout grv€ (grdÞigzout.

B. Fees Regulations

Payment of Tuition Fees

(g) Arr yz{jktzyul znk Ut okxyoz€yngrrvg€z€ozout
      gtj uznkxlkkygygxk ykzu{zot znk Sinkj{rkzo
      znk Fkky Rkm{rgzouty.

(h) Sz{jktzyul gt€kjvgxs ktz/yinuurul znk

Utokxyoz€s g€hk xkw{okkj zu gzzktj gzznkox
u} tiuyzy{in Þkrj -} uxquxk-i{xyout gys g€
hk lu{tkj tkikyygx€ot iuttkizout } ot znkox

Utz Arrj   y˝ y{krrj   trkr   xArr   ty.h

6. Late Fee After Enrolment

Sz{jktzy} oyndotmzuktxurglzkxznk ulÞi ogriu{xyk
yzgxzjgzk gxkxkw{okkj zu vg€ot gj {gtik g tut-
xkl{tj ghrk rgzk ktxurs ktzlkk ul $100 vkxiu{xyk
{vzugs g-os{s ul $200. Tnk lkk igt tuzhk
vg€j h€yz{jktzrugt. Lgzk ktxurs ktz gyy{hkizzu
znk gvvxu|grul znk Hkgj ul Dkvgxzs ktz/Sinuur
iutikxtkj.

7. Fee Refunds

(g) o A xkl{tj gyg|gogghrk luxyz{jktzy} nu:

   g. } omj xg} lxus g ius vrkzk vxumgs s k ul
      yz{j €uxingtmkzu g xkj {ikj vxumgs s k
      h€znk ykiutj Fxj)g€glzkxznk ulÞi ogr
      iu{xkx yzgxzjgzk (k-ikvzluxyu{s s kx
      iu{xkygtj uznkxynuxiu{xky, Þkrj
      zxory gtj zkginotmvgizoi ky Ñykk hkru});
      ux

   h. } omj xg} lxus g S{s s kxPxumgs s k
      iu{xkx h€znk Þxyz Fxj)g€glzkxznk ulÞi ogr
      iu{xkx yzgxzjgzk (k-ikvzluxÞkrj zxory
      gtj zkginotmvgizoi ky Ñykk hkru}); ux

   i. gxk } xundotmgznkxgtj } omj xg} lxus g
      ius vrkzk iu{xkx ul yz{j €uxingtmkzu g
      xkj {ikj vxumgs s k h€znk ykiutj Fxj)g€
      glzkxznk ul{xkx yzgxzjgzk.

   ꝏ Tnkxkoy otu xkl{tjxu oy out luxyz{jktzy
      utikznk€ng|kious s ktikjg Þkrj zxor ux
      zkginotmvgizoik. Tnk jg€y gxk zgotkx lxus
      znk ulÞi ogrrgyzj yzgxzjgzk ulznk iu{xkx.

   ꝏꝏ Atg jsotgyzxgzout lkk ul $100} orrhk
      ingxmkj zu ous kyzoíyz{jktzy} nu
      ius vrkzkr€} omj xg}, oilr€jotmyz{jktzy
      } nu ious vrkzkr€} omj xg} lxus S{s s kx
      Pxumgs s k yzj€

   ꝗ. Tnk ious v{ryux€Cgtixkxh{x€Cgxj lkk gtj
      Hkgzn Lk|€gxk tut-xkl{tjghrk.

(h) Rkl{tj ul z{ootlkkyluxgrryz{jktzy} nu
   ngj g{znuxoykj g{zus gzoi vg€s ktzluxus znkx
   Sz{jktzLugat s {yzhk vg€j hgiq zu znk yz{tÞÞ}
   rugt gi iu{tz gz Sz{j€Lotq.

(i) Sz{jktzy} nu y{hs otg ztkyogtj } nu ng|k
   ius vrkzkj znk s otos {s xkw{okkj vkxoutj ul
   ktxurs ktz} orrhk kromohrk luxgvgxzogrxkl{tj
   ullkkyluxus znk ktj ul znk s utz´ ul '   ꞈ

   inghzkjÑluxgrrg xurkj xkl{ttygxk xuykyzoí igjs ks ꝓ {xuyk

General Regulations and Policies

Notes:

1   *There is no flat fee or fee cap at either undergraduate or postgraduate level. Students pay for exactly the courses they choose to take, whether that is less or more than 1.0 EFTS.*

2   *Fees are not charged by degree code, but by subject band. For example:*

   (a) *If a student is enrolled in a Bachelor of Arts and chooses to take a Physics course outside of the BA Schedule, they will pay proportionally more for that course because Physics is in a higher band.*

   (b) *If a student is enrolled in a Bachelor of Science and chooses to take a Pacific Studies course from the BA Schedule, they will pay proportionally less for that course because Pacific Studies is in a lower band.*

Part 2 Tuition Fees: International Students

F'' z '	, 'ı , 'ı 1.0 'F₋₋ 200		
F'' z '	T '''·÷'z' ÷ ''ı (S)	₋'ı ·÷'z' ÷ ''ı (S)	₋'ı ·÷'z' ÷ – 'ı'ı (S)
1	17,800	21,700	20,000
2	19,000	21,700	20,000
3	20,800	25,200	23,500
4	22,600	27,500	25,700
5	25,700	27,500	25,700

·÷\·' ÷ ·'I' ı

*.\`.'	F'' z '
Fuxkyz Etmotkkxotm	5
Fxktin	1
Gktj kx Sz{j oky	1
Gkumogvn€	3
Gkurum€	4
Gkxs gt	1
Gxgvnoi Dkyomt	3
Hg. gxj gtj Doggyzkx Mgtgmks ktz	4
Hkgrzn Soidktiky	4
Hkgrzn Sz{j oky	3
Honmkx Ej{igzout	1
Hoyzux€	1
Hoyzux€ gtj Pnorquyuvn€ ul Soidktik	1
H{s gt Skx|oiky	1
Itluxs gzout S€yzks y	3
Izgrogt	1
Jgvgtkyk	1
Ju{xtgroys	1
Kuxkgt	1
Lg}	3
Lotm{gyzoiy	1
Mgtgmks ktz	2
Mgtgmks ktz Soidktik	2
Mguxogtj Itjomktu{y Sz{j oky	1
Mgyy Cus s {toigzout	1
Mgznks gzoi gr Pn€yoiy	4
Mgznks gzoiy	3
Mgznks gzoiy gtj Pnorquyuvn€	3
Mkingtoi gr Etmotkkxotm	5
Mkingzxutoiy Etmotkkxotm	5

(g) Tnk ol zkxtgzoutgl kkky v{uzkj gxk luxznk 2009 gigjks ol €kgxgtj gxk xk|dk}kj gtt{gm€ Arrlkky olir{jk Nk} `kgrgtj Guuj ygtj Skx|olkyTg~. Itzkxtgzoutgrz{ztout lkkys {yzhk vg€j ol l{rr luxznk €kgxgzuxhkluxk ktxurs ktz Tnkxk oy tu vxu|grout luxvg€s ktzh€ olzygrs ketzy.

(h) Tnkxk oy tu ßgzlkk uxlkk igv gz komxkx {tjkxmxgj {gzk uxvuoyzmxgj {gzk rk|kr. Sz{jktzy vg€luxk~gizr€ znkiu{xykyznk€inuuykzuzgqk, }nkznkxzngzoyrkkyyuxk zngt 10 EFTS.

(i) Fkkygxk tuzingxmkj h€jkmkkk gxkg h{zh€ y{hpkizhgtj. Il g yz{jktz oyjuomg Bginkrux ul Axzy gtj inuuykyzuzgqk g Ph€oyiu{xyk gy vgxz ul znkoxvxumgs s k ul yz{j€, znk€) orvg€ vxuvuxzoutgrm€s uk luxzngziu{xyk hkiiq{yk Ph€oyoy ot g nommkxhgtj. Il g yz{jktz oyjuomg Bginkruxol Sikktie gtj inuuykyzuzgqk g Hoyzux€ iu{xyk, znk€) orvg€ v   ˝ ru   zzu z˝ r

rvg
            o   ˝   a   {gv ÿ   y
gt 10 EF/   ˝   .

Part 3 Master of Business Administration: Special Tuition Fee, Acceptance Fee and Application Fee

(g) At gvvroigtz luxznk Dkmxkk ul Mgyzkxul B{ydkyy
Aj s otoyzxgzout uxznk Gxgj{gzk Dovrus g ot
B{ydkyy Aj s otoyzxgzout } orhk ingxmkj g tut-
xkl{tj ghrk gvvroigzout Ikk ul $55 (GST otir{ydk)
vg€ghrk } on znk y{hs ozzkj gvvroigzout luxs .

(h) At gvvroigtz luxznk Dkmxkk ul Mgyzkxul B{ydkyy
Aj s otoyzxgzout uxznk Gxgj{gzk Dovrus g ot
B{ydkyy Aj s otoyzxgzout } orhk ingxmkj g tut-
xkl{At jghrkoiigjgitkzvulux znk Dkgmikk ul Mgyzkxul B{ydkyy q y˝ k gzq ˝ uxgky(h)
I˝ ut uxznk GAjjs {gxkyDx& a a rt SNik T
j Aj s otoyk Mdjj2kxjulttRKBjznk Dkmkzn ! oP

Part 6 Non-tuition fees

Miscellaneous	
Ai i us s uj gzout j gzghgyk Ñzu rkz royzdt m(rgt j ruxj)	$30
Cus s { toi gzout Doyuxj kxy i rdi oi gt \$	