



Hints for specific situations

Considering a Career in Academia.

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WILLIAM JORDAN

EDUCATION AND QUALIFICATIONS

excellence. Year 13 Subjects: Maths,

KEY SKILLS / COMPETENCIES

Interpersonal Skills

Working at Coffee Culture and McDonalds developed excellent customer

RELEVANT ACADEMIC PROJECTS

the identified company could implement to achieve sustainable development



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Career Objective

drawing upon technologies to enhance how a world-class law firm

Education

Major subjects: Law and Japanese

NCEA Levels 1, 2 and 3 endorsed with excellence

Achievements

Handwritten notes consisting of several lines of scribbled text and symbols, including the letter 'S' and some illegible markings.

Handwritten notes at the bottom of the page, including the number '2', a circled '2', and various symbols and numbers such as '15', '7', '16', '30', '10', and '1.222'.

Achievement Skills

- accomplished
- achieved
- awarded
- commended
- established
- expanded
- implemented
- improved
- increased
- initiated
- overcame
- procured
- produced
- received
- secured
- set up
- succeeded

Clerical or Detail Skills

- approved
- arranged
- catalogued
- checked
- classified
- collated
- collected
- compiled
- corrected
- detailed
- dispatched
- distributed
- documented
- enforced
- executed
- expanded
- filed
- generated
- implemented
- inspected
- located
- managed
- monitored
- operated
- ordered
- organised
- placed
- prepared
- processed
- purchased
- reconciled
- recorded
- reduced
- reported
- retrieved