

Delegation of Authority							
Code	Area	Role	Level	Description	Policy/Procedure	Notes	
R1	Doctoral	Deputy Vice-Chancellor (Research)	2	Approve request to embargo a thesis (restrict access to thesis) due to sensitivity	In accordance with Thesis Availability Policy	This can be sub-delegated to Dean of Postgraduate Research. Can be cross delegated.	
R2	Ethics	Deputy Vice-Chancellor Research	2	Appoint Chair and Deputy Chair of Animal Ethics Committee or Human Research Ethics Committee	Upon approval and endorsement of Animal Ethics Committee	This can be sub-delegated one tier down. Can be cross delegated.	
R3	Ethics	Deputy Vice-Chancellor Research	2	Decide outcomes/action where dispute or complaint arises in Animal Ethics Committee or Human Research Ethics Committee		This can be sub-delegated one tier down. Can be cross delegated.	
R5	Doctoral	Dean of Postgraduate Research	3	Approve a variation to the Doctoral Regulations (PhD, EdD, DMA, DHSC) for doctorates where special or unusual circumstances warrant		No sub-delegation permitted. Can be cross delegated.	
R6	Doctoral	Dean of Postgraduate Research	3	Determine discontinuation if unsatisfactory academic progress		No sub-delegation permitted. Can be cross delegated.	
R7	Doctoral	Dean of Postgraduate Research	3	Determine whether an oral examination should proceed for a doctoral thesis examination	SxR7		

R21	Doctoral	Associate Dean of PG Research	3	Approve confirmation of candidature	In accordance with criteria under applicable Doctoral Regulations. Sub-delegation only permitted on positive recommendation of Confirmation Process Panel.	This can be sub-delegated one tier down. Can be cross delegated.
R22	Doctoral	Associate Dean of PG Research	3	Approve extension of time for thesis submission	In accordance with criteria under applicable Doctoral Regulations and on positive recommendation from the relevant department.	No sub-delegation permitted. Can be cross delegated.
R23	Doctoral	Associate Dean of PG Research	3	Transfer Masters to Doctorate: Approval of masters student undertaking thesis work to transfer to PhD programme	In accordance with Regulations for Degree of Doctor of Philosophy para 7(a) and Master's Thesis Work Policy and Guidelines	This can be sub-delegated one tier down. Can be cross delegated.
R24	Doctoral	Associate Dean of PG Research	3	Transfer Doctorate to Masters: Approve the transfer of a student who has not fulfilled the requirements of their doctoral programme or who wishes to transfer to the appropriate masters degree		This can be sub-delegated one tier down. No sub-delegation permitted. Can be cross delegated.
R25	Doctoral	Associate Dean of PG Research	3	Approve the transfer of a doctoral candidate from another University	In accordance with Credit Recognition and Transfer Regulations	This can be sub-delegated one tier down. Can be cross delegated.
R26	Doctoral	Associate Dean of PG Research	3	Approve an enrolment period for resubmission and revision of doctoral thesis	With agreement of enrolment period f(T)mWñ(N)-	

R42	Students' personal courses of study	Associate Dean (Academic)	3	Approve periods of study and research, including field work, to be undertaken by Master's student away from the University or overseas, for periods greater than one month		This can be sub-delegated down one tier
R43	Students' personal courses of study	Associate Dean (Academic)	3	Approve enrolment extra murally for Master's thesis work	On recommendation of HOD/S	This can be sub-delegated down one tier
R44	Students' personal courses of study	Associate Dean (Academic)	3	Approve extension of time for submission of a research paper, thesis or dissertation	In accordance with applicable Regulations	No sub-delegation permitted.
R45	Students' personal courses of study	Associate Dean (Academic)	3	Take suitable action if inadequate progress or performance of student undertaking Master's thesis work (e.g. issuing a formal warning or resolving a dispute)	In consultation with or on recommendation from HOD/S and/or Senior Supervisor	No sub-delegation permitted
R46	Students' personal courses of study	Associate Dean (Academic)	3	Approval of a student's Master's degree research proposal and approve appointment of Senior Supervisor	On recommendation of Head of Department/School	No sub-delegation permitted.
R47	Doctoral	Head of Department/School	3	Approve a Masters student's supervisory agreement, supervisory appointment, research proposal and EFTS splits	In conjunction with the Dean Postgraduate Research	No sub-delegation permitted.
R48	Students' personal courses of study	Head of Department/School (Exec Dean - Health& Law)	3	Replace a Senior Supervisor for a student's Master's degree	On recommendation of Head of Department/School (Assoc Dean - Health & Law)	No sub-delegation permitted.
R49	Students' personal courses of study	Associate Dean (Academic) (Exec Dean - Health& Law)	3	Decline Master's degree enrolment due to insufficient resource requirements or appropriate supervisor with expertise not available	On recommendation of Head of Department/School (Assoc Dean - Health & Law)	No sub-delegation permitted.
R50	Students' personal courses of study	Associate Dean (Academic) (Exec Dean - Health& Law)	3	Appoint a Co-Supervisor and/or Associate Supervisor for a student's Master's thesis degree	On recommendation of Head of Department/School (Assoc Dean - Health & Law)	No sub-delegation permitted.
R51	Students' personal courses of study	Associate Dean (Academic) (Exec Dean - Health& Law)	3	Replace Co-Supervisor and/or Associate Supervisor for a student's Master's thesis degree where good reason to do so	On recommendation of Head of Department/School (Assoc Dean - Health & Law)	No sub-delegation permitted.
R52	Students' personal courses of study	Associate Dean (Academic) (Exec Dean - Health& Law)	3	Take appropriate action if inadequate progress or performance of student undertaking Master's thesis degree (e.g. issuing a formal warning or resolving a dispute)	In consultation with or on recommendation from Senior Supervisor and/or Head of Department/School (Assoc Dean - Health & Law)	No sub-delegation permitted.
R53	Students' personal courses of study	Associate Dean (Academic) (Exec Dean - Health& Law)	3	Approve periods of study and research, including field work, to be undertaken by Master's student away from the University or overseas, for periods of less than one month	On recommendation of Head of Department/School (Assoc Dean - Health & Law)	No sub-delegation permitted.